

**PROPOSED ENCROACHMENT APPLICATION FORM
LAND & RIGHT-OF-WAY
TEXAS MUNICIPAL POWER AGENCY
P. O. BOX 7000
BRYAN, TX 77805
ATTENTION: TRANSMISSION DEPARTMENT**

PROPERTY INFORMATION:

DATE OF APPLICATION: _____

STREET ADDRESS: _____

SURFACE OWNERSHIP: _____

LEGAL DESCRIPTION: _____

REQUESTOR INFORMATION: *(Print or Type Only)*

Name: Individual _____ Company _____ Phone No. _____ Fax No. _____

Address _____ City _____ State _____ Zip Code _____

Latitude and Longitude of Proposed Encroachment: _____

THE FOLLOWING INFORMATION MUST BE INCLUDED WITH THIS APPLICATION:

1. Drawings, building plans, surveys, and/or other pertinent information showing the proposed encroachment in relation to the easement into which the proposed encroachment will extend, including a north arrow, must be provided. The elevations of all Texas Municipal Power Agency (TMPA) overhead electrical facilities, as well as distances from the facilities to the proposed encroachment must also be provided. Profile plans must be included for all structures over two (2) feet in height. **Should you have questions concerning this application, contact Murphy Hawkins at (936) 873-1140.** Mailing of documents may be made to the mailing address at the top of this page. For courier delivery, the physical address for TMPA is 2751 Nash Street, Suite 130, Bryan, Texas 77802.
2. **A non-refundable processing fee of \$1,500.00 made payable by check or money order to Texas Municipal Power Agency must accompany this application before it can be processed.**

The submitted information will be reviewed by TMPA to determine whether in the sole opinion of TMPA, the proposed encroachment can be agreed to based on existing National Electrical Safety Codes and other reasonable requirements imposed by TMPA.

UPON COMPLETION OF ACTUAL CONSTRUCTION, THE FOLLOWING INFORMATION WILL NEED TO BE PROVIDED:

1. Two (2) original, certified surveys of the property, a maximum of 8-1/2" x 14", indicating all dimensions of the encroachment including a north arrow, must be provided. **The survey must include current ownership information, the legal description of the property (including recording information), and be signed and sealed by the Registered Professional Surveyor who performed the survey.**
2. FOR ANY STRUCTURE OVER TWO (2) FEET ABOVE GROUND LEVEL (OR FOR ANY PAVING, DECKING, ETC. IN AN EASEMENT THAT HAS OVERHEAD FACILITIES LOCATED WITHIN THE EASEMENT), TWO (2) COPIES OF AN ORIGINAL, CERTIFIED PROFILE SURVEY, IF NOT MADE A PART OF THE ABOVE SURVEY, MUST ALSO BE INCLUDED. The profile survey must include all structural projections such as chimneys, eaves, balconies, etc., and provide all vertical and horizontal dimensions, including the distances from TMPA's electrical facilities. For any pool encroachment, including decking only, the distance from TMPA's overhead facilities to the pool must be included.

If Consent to Encroachment is approved, TMPA will prepare duplicate original instruments to be signed by the record owner(s) of the property. Both original instruments must be returned for signature by TMPA. One original will be returned and an original will be placed in TMPA ROW files.

Should the actual construction not match the proposed encroachment, TMPA will review the actual as-built encroachment and the approval or disapproval of the encroachment will be based solely on the actual encroachment. If the actual as-built encroachment is acceptable to TMPA, the license agreement will be amended to reflect the as-built encroachment. Should the actual as-built encroachment, in the sole opinion of TMPA, not comply with the National Electrical Safety Code clearance requirements, and/or other reasonable requirements imposed by TMPA, TMPA reserves the right to take whatever steps are necessary to protect TMPA's facilities, including facility adjustment or refusal of the encroachment request. Should the adjustment of TMPA facilities, in the sole opinion of TMPA, be necessitated by such encroachments, the cost of such adjustments will be borne by a party or parties other than TMPA and must be paid before Consent to Encroachment instrument will be granted.

THIS APPLICATION IS NOT SOLICITED BY TEXAS MUNICIPAL POWER AGENCY AND IN NO WAY CONSTITUTES AN OFFER OF APPROVAL OR ACCEPTANCE OF ANY ENCROACHMENT. I CERTIFY THAT THE INFORMATION PROVIDED IS ACCURATE AND I REALIZE THAT ANY INACCURACY OR MISSING INFORMATION, INCLUDING FAILURE TO SIGN BELOW, MAY DELAY PROCESSING OR INVALIDATE THIS APPLICATION.

Signature of Requestor